



APG Training Tracker for Facilitators Previously Trained as Certified Recovery Support Workers

Name of APG/Organization:	
APG Facilitator Name:	APG Coach/Supervisor Name:
APG Facilitator Email:	APG Coach/Supervisor Email:

Creating Connections NH has identified required [APG Facilitator Training](#), however, some APG Facilitators may already be enrolled in or completed a Certified Recovery Support Worker Training. In the case where CRSW training has been completed, additional APG Facilitator requirements for facilitating Alternative Peer Groups are outlined below. APG's should contact Heidi.Cloutier@unh.edu to be enrolled in the NH APG Facilitator Learning Portal with your name, organization, and email address. The outlined training is designed to maintain the integrity, competency, and rigor for which the practice is intended. Certificates of completion should be uploaded to the [APG Facilitator Learning Portal](#).

Creating Connections SUD/COD Youth Peer Support certification requirements include training in four domains: (1) Advocacy; (2) Ethical Responsibility; (3) Mentoring and Education; and (4) Recovery and Wellness Support.

TRAINING REQUIREMENTS	WHERE/ HOW TO ACCESS TRAINING	WHEN	DATE(S) COMPLETED	EVIDENCE
1. Completion of Certified Recovery Support Worker (CRSW) training through an approved provider (40 hours)	Include Name of Trainer/Organization			Upload certificate of completion
2. Completed Family-Driven and Youth-Guided Practice online module (15 mins.)	Children's Behavioral Health Youth and Family Guided Online Module (Advocacy) Family-Driven and Youth-Guided Practice Quiz in APG Facilitator Learning Portal	Within first 30 days of employment		Successfully pass quiz
3. Training in adult and pediatric CPR/First Aid (4 hours)	Any certified adult and pediatric CPR/First Aid Training (Recovery and Wellness)	Within first 30 days of employment and annual recertification thereafter		Copy of Adult and Pediatric CPR/First Aid certification

TRAINING REQUIREMENTS	WHERE/ HOW TO ACCESS TRAINING	WHEN	DATE(S) COMPLETED	EVIDENCE
4. Narcan (15 mins.)	American Medical Association "How to Administer Naloxone" video ; Concord NH Project First Video ; The Doorway (Recovery and Wellness: preferred in-person training)	Within first 30 days of employment		Successful completion of Narcan Administration quiz
5. Receives at least 2 hours per month of group or individual coaching from an endorsed Youth Peer Support Coach/ Leader to ensure fidelity to the model, following of ethics guidelines, and attending to self-care	Washington State Certified Peer Counselor Curriculum Certified peer counselor training manual (2019) (wa.gov) <ul style="list-style-type: none"> • Module 4 Ethics and Boundaries in Peer Support • Module 7 Treatment Planning, Documentation, and Supervision May be supplemented/arranged by coach/hiring organization. (Ethical Responsibility)	Within first 30 days of employment and bi-weekly thereafter		Attach coaching log with hours, dates, and a signature for their YPSS coach
6. Receives administrative supervision from their line supervisor at least 2x monthly. Once fully trained, include in general performance review x 90 days	Arranged by hiring organization (Ethical Responsibility)	Within first 30 days of employment and monthly thereafter		Supervision log
7. Youth Mental Health First Aid (7 hours)	Mental Health First Aid (Recovery and Wellness)	Complete self-paced component within 3 months of employment		Certificate of completion

TRAINING REQUIREMENTS	WHERE/ HOW TO ACCESS TRAINING	WHEN	DATE(S) COMPLETED	EVIDENCE
<p>8. Upload certificate of completion for NH-mandated reporting (2.5 hours)</p>	<p>KNOW and TELL Granite State Children's Alliance 603-864-0216 <i>(Ethics)</i></p> <p>Supplemental Resources</p> <ol style="list-style-type: none"> Division for Children Youth and Families Contact Information DHHS Document on Reporting Suspected Abuse and Neglect 	<p>Within 3 months</p>		<p>Certificate of completion</p>
<p>9. Leadership and/or facilitation training (1-2 hours)</p>	<p>Ethical Responsibility, Mentoring and Education, and Recovery and Wellness Support</p> <p>University of Colorado - TeamworkSkills: Communicating Effectively in Groups</p> <p>Future Planning online module</p> <p>Motivational Interviewing, Advocacy, Ethical Responsibility, Mentoring and Education, and Recovery and Wellness Support</p>	<p>Within 3 months of employment</p>		

TRAINING REQUIREMENTS	WHERE/ HOW TO ACCESS TRAINING	WHEN	DATE(S) COMPLETED	EVIDENCE
<p>10. Completed a Seven Challenges overview with a certified trainer (3-4 hours)</p>	<p>Coordinate overview of Seven Challenges with a certified trainer below.</p> <p><u>NH Trainers as of June 2020:</u></p> <p><u>GNMHC-</u></p> <p>*Kate Bernier Bernierk@gnmhc.org</p> <p>*Jan Trudo Trudoj@gnmhc.org</p> <p>*BarbaraMerrill Merrillb@gnhc.org</p> <p>*Stephanie Levesque- Levesques@gnmhc.org</p> <p>*Amber McCarthy- McCarthyA@gnmhc.org</p> <p>*Skerry Moir Moirs@gnmhc.org</p> <p>*Lindsay Murphy Murphyl@gnmhc.org</p> <p>*Heather Smith Smithh@gnmhc.org</p> <p>*Julie Williams Williamsj@gnmhc.org</p> <p>*Daryll Tenney Daryll.Tenney@dhhs.nh.gov</p> <p>*JoAnne Malloy JoAnne.Malloy@unh.edu</p>	<p>Within 3 months</p>		<p>Certificate of completion</p>

TRAINING REQUIREMENTS	WHERE/ HOW TO ACCESS TRAINING	WHEN	DATE(S) COMPLETED	EVIDENCE
<p>11. Completed a minimum of 15 hours observing APG Facilitators or Recovery Support Workers as they work with youth or young adults in recovery</p>	<p>In the field observing an experienced APG Facilitator / Recovery Coach (Ethical Responsibility)</p>	<p>Within 3 months of employment</p>	<p>1. _____ 2. _____ 3. _____ 4. _____ 5. _____ 6. _____ 7. _____ 8. _____ 9. _____ 10. _____ 11. _____ 12. _____ 13. _____ 14. _____</p>	<p>Attach coaching log with dates, whether each observation was in a group or individual youth peer support, and a signature for the YPSS being observed</p>