ROLES AND RESPONSIBILITIES in ELO ASSESSMENT

An ELO is a collaborative process. Key to the success of an ELO is student involvement in all aspects of the experience—including development of a plan and learning goals and the assessment of learning. The following describes the role of various individuals in the ELO assessment process:

ELO Coordinator

- Clarify the role of each person in the assessment process
- Provide coaching to individuals involved in the assessment process
- Ensure that appropriate and rigorous assessment rubrics are utilized in all ELO performance assessments
- Ensure the student is involved in the development of the assessment process

Teacher

- Identify competencies (what the student needs to learn) with the student
- Define how the student will be assessed on those competencies with the student and with input from community partner
- Assess student's mastery of pre-determined competencies, including input from community partners and students
- Oversee the ongoing and final assessment of student progress using appropriate and rigorous performance assessment rubrics and provide frequent feedback to the student regarding progress

Community Partner/ Mentor - The specific role of the community member in ELO assessment is determined at the outset with the student, teacher and ELO coordinator

- Support and coach students in their ELO experience
- Provide the learning experiences/environments that allow the student to gain mastery in the pre-determined competencies
- Provide the student with timely, detailed feedback to develop skills, knowledge, problem solving ability, creativity, and complex thinking, while reflecting on their learning

Student

- Work with ELO coordinator, community partner, and teacher to become familiar with the competencies, the assessment process, and the rubrics used for performance assessment
- Work with teacher to determine assessment of competency mastery
- Complete regular reflections, assessing progress on ELO, identifying next steps in learning, and periodically discussing reflections with mentor and/or teacher
- Communicate regularly with the ELO coordinator, community mentor, and teacher
- Follow through on timeline set for assignments, self- assessment/reflections, and final assessment of learning

Parent/Guardian - Student success is linked to parent/guardian involvement and encouraged throughout the ELO process.

- Become familiar with the ELO process including assessment
- Provide support and coaching to the student throughout the ELO
- Attend the final presentation of learning